



2008219.01

**BEREA CITY SCHOOL DISTRICT
NEW ELEMENTARY SCHOOL**

Tuesday, June 30, 2009

In Attendance

J. GrosseBusiness Manager
R. King.....GPD Associates
W. Hansen.....The Albert M. Higley Co.
Planning Committee Per Sign-In Sheet

Distribution

All in Attendance
M. Salopek.....GPD Associates

R. King presented further revised building zoning diagrams for review and comment. The plans are a further development on the diagrams shown at the previous meeting. The following is a brief list of items discussed:

- Talented and Gifted room (900 sq.ft) and ESL were shown on the plans. ESL should ideally be located near the Media Center. The speech pathologists location was indicated in the Administration area and was considered acceptable.
- A question was raised as to access for teacher mailboxes etc. This would be through the Reception area. Perhaps a more direct connection to the corridor would be better.
- With respect to testing materials, it was agreed that the Administration Conference Room would be an appropriate laydown area. Secure storage would be in the Records storage.
- Access to the building for after-hours activities was discussed. It was noted that since there is only one entrance from the north parking lot, the design of the building would be such that the classroom corridors could be locked off. Access could also be locked off at the Media Center so as to limit access to the south. This would not work however if the secondary entrance near the loading dock was utilized by people parking in the larger parking lot.
- Access into the gym was discussed. In response to comments that only one set of doors would be extremely limiting, R. King suggested that a set of doors be provided to the west. It is noted that access during the day is not really en masse but rather per grade or classroom.
- Location of a concession stand near the gym would need review.
- Special Ed. felt that the access to the Observation Rooms should be off the hallway, not from the adjacent classrooms.



- In the Pre-School/Kindergarten wing it was agreed that the one Intervention Room was adequate. However, if it could be closer to the Kindergarten rooms it would be better.
- Size of the Pre-School rooms was questioned. Because of the conversion from 3x900 sq.ft rooms, two Pre-School rooms would be 1,350 sq.ft each. Class size is 22 students.
- The issue of lockers and teaming was discussed at length. It was eventually resolved that lockers in the 1st, 2nd, 3rd, 4th grades be in the hallways (in the Pre-School/4 model) and that they would be in the classrooms in Kindergarten and Pre-School (even though this meant they would be in the 1st grade rooms in the K/5 model). The concessions for this decision were firstly that the rooms could be reduced in size to 810 sq.ft and secondly that the "garage doors" would be eliminated. What would be added, however, would be the ability to connect two adjacent rooms – not necessarily by a full-width operable partition but rather by a door. R. King would investigate whether pocket-doors are Code compliant or not.
- It is noted that the open "teaming" space or enlarged corridors would still be preferred so as to permit small group activities outside of the classroom. Cameras should be provided in these areas so that teachers could monitor activities.
- By consensus it was agreed that the individual restroom model be the preferred option where it could be accommodated. Some large group restrooms would still be necessary.
- In the classrooms the need for flexibility of arrangement/location of the teacher's desk was stressed. This may mean an additional data outlet.
- J. Grosse advised that the building should control the main hub of communications/data for the District. This room should probably be about the size of a regular classroom (900 sq.ft).
- The loading dock was discussed. It was noted that kitchen deliveries are typically not through the loading dock but directly into the kitchen.
- Access from the playground to the wings was discussed. R. King pointed out that these would be through the stair tower egress doors.
- All felt that the plan form was fairly well resolved and therefore the next meeting would be to review proposed elevations for the building.
- The next meeting would be at 4.00pm on July 28 at Berea Board of Education building, 390 Fair Street.

The preceding is GPD Associates interpretation of the meeting. Any changes, additions, or clarifications should be forwarded to our office as soon as possible. Unless these changes are furnished within ten (10) working days, it will be understood that all parties are in agreement with the preceding statements.

Respectfully submitted,
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